



LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH
550 S. VERMONT AVE., LOS ANGELES, CA 90020 HTTP://DMH.LACOUNTY.GOV



MARVIN J. SOUTHARD, D.S.W.
Director

ROBIN KAY, Ph.D.
Chief Deputy Director

RODERICK SHANER, M.D.
Medical Director

February 25, 2013

TO: Each Supervisor

FROM: Marvin J. Southard, D.S.W.
Director

SUBJECT: **TERMINATION OF A PROFESSIONAL SERVICE AGREEMENT WITH
LOS ANGELES UNIFIED SCHOOL DISTRICT- WASHINGTON
PREPARATORY HIGH (SECOND SUPERVISORIAL DISTRICT)**

This is to advise your Board of the termination of the Mental Health's Professional Services Agreement No. MH190067 between the Los Angeles Unified School District and the County of Los Angeles – Department of Mental Health, effective January 31, 2013, pursuant to Paragraph 13 (TERMINATION FOR CONVENIENCE) of the Agreement.

The Board approved this Service Agreement identified on November 3, 2009, Agenda Item Number 19, for the Safe Schools Healthy Students.

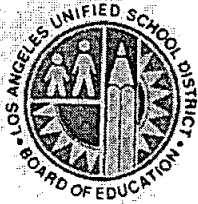
If you have any questions or concerns regarding this termination, please contact me, or your staff may contact Richard Kushi, Chief, Contracts Development and Administration Division, at (213) 738-4684.

MJS:RK:LTI:cp

Attachment

c: Executive Officer, Board of Supervisors
Chief Executive Officer
County Counsel
Robin Kay, Ph.D.
Margo Morales

Kimberly Nall
Sandra Thomas
Jacqueline Wilcoxon
Richard Kushi
Leticia Torres-Ibarra



**Los Angeles Unified School District
Safe Schools/Healthy Students
Educational Service Center South**

1208 Magnolia Ave.
Gardena, CA 90247
(310) 354-3404 FAX (310) 527-2957

JOHN E. DEASY, PH. D.
Superintendent of Schools

DR. ROBERT BRAVO
Local District Superintendent

DR. James Noble
Administrator of Operations

Marilyn Williams
Project Director

January 15, 2013

Jacquelyn Wilcoxon, LCSW
SA6 District Chief
County of Los Angeles,
Department of Mental Health
546 W. Compton Blvd
Compton, California 90220

Dear Ms. Wilcoxon:

As the project director, for the Safe Schools/Healthy Students grant, with Los Angeles Unified School District (LAUSD), your office announced, to me, in November, 2012, that the mental health navigator, Gina Alarcon, whose services we have funded for the past two years, would be leaving to take a new assignment. Depending on the progress of the transitional phase, it was expressed to me that Ms. Alarcon would be leaving in December 2012, or January 2013.

In our conversation on Monday, January 14, 2013, we came to a mutual agreement that the last day for Ms. Alarcon's services with the grant, as a mental health navigator, will be January 31, 2013.

Gina has been a valuable asset to our program. Her vast knowledge, passion to help students and her very supportive presence at meetings, workshops and presentations, made our unit highly sought after by parents, students, teachers and other community stakeholders. We will deeply miss Gina Alarcon.

Please send a final invoice for any unpaid service ending January 31, 2013.

Sincerely,

Marilyn Williams
Project Director

cc: Victoria Reyes, Fiscal Services Manager

